

CCH online

Find it at: www.lib.monash.edu.au/databases/

CCH online contains:

- information about Australian, New Zealand and Asian business, tax and law
- Australian, New Zealand and Asian legislation and case law as published by CCH
- commentary on legal topics such as corporations law, court practice and contract law.

Use CCH online to find:

- commentary on topics arranged in Libraries and Guides, eg the *Court Practice Library*, *Australian Employment Law Guide*
- legislation arranged under an area of Law, eg *Australian Corporations Legislation* under Corporations Law Library
- cases arranged under an area of Law, eg *Contract Law Cases* under Australian Contract Law
- manuals such as the Corporate Practice Manual and the Accounts Preparation Manual
- guides, eg the Employment Law Guide, GST and Sales Guide.

Tips:

- Information is arranged under Libraries and Books. Click on a Library or Reporter Service in the left frame to view Books within that Library in the right frame.
- Click on the + next to a heading in the left frame to expand it.
- Searches can be performed using keywords in the Search box at the top of the screen, after selecting a particular Library. Click **Advanced Search** to build a search across a number of libraries or all CCH Online databases.
- **Search forms** can be used within a Book only. Each Book has its own search form, eg. cases will allow a search by citation or case name.
- To print a section, select the required section in the left frame, and click on the **Print Mode** box.

Look for similar information in:

- Halsbury's Laws of Australia and Laws of Australia for commentary
- LexisNexis AU and Lawbook Online for Australian case law
- Lawlex and relevant official Government websites for Australian legislation.

CCH online looks like this:

The screenshot displays the CCH online interface. At the top left is the CCH logo with the tagline 'a Wolters Kluwer business'. A search bar contains the text 'administrative decisions' and includes buttons for 'Go', 'Search Forms', and 'In All Text'. Below the search bar is a green navigation bar with 'Expand' and 'Collapse' options. The main content area is divided into two columns. The left column lists various legal resources, including 'Court Practice Library', 'Annotated Listing Rules', 'Australian & New Zealand Conveyancing Report', 'Aust & NZ Equal Opportunity Law Library', 'Australian & NZ Insurance Law', 'Australian Contract Law', 'Australian Health and Medical Reporter', 'Australian Master Family Law Guide', 'Australian Master Tax Guides (Archived)', 'Australian Social Security Guide', 'Australian Stamp Duties Law & Practice Library', 'Bankruptcy Legislation', 'Business Advisers Guide', 'Buying & Selling Businesses - Personal Property', 'Conveyancing Law Library', 'Corporate News Archive', 'Corporate Practice Manual', 'Corporations Law', 'CCH Newsletters', 'Customs Law', and 'The Directors Manual'. The right column is titled 'Court Practice Library' and lists 'Active Subscriptions' such as 'What's New', 'Australian High Court and Federal Court Practice Commentary', 'Australian High Court and Federal Court Practice Legislation', 'Australian Administrative Appeals Tribunal Practice Commentary', 'Australian Administrative Appeals Tribunal Practice Legislation', 'Federal Magistrates Court Practice Commentary', and 'Federal Magistrates Court Practice Legislation'.

More help from the Library:

Visit www.lib.monash.edu.au/help/ or

- call +61 3 9905 5054 or 1800 331 194 (toll free outside Melbourne)
- go to ask.monash at ask.monash.edu.au
- ask at the information desk at your nearest library. Check hours and locations: www.lib.monash.edu.au/libraries/
- log in to online chat via the Library's website.